



CANDIDATE PACK

POSITION DETAILS	
REFERENCE NO	New Position
TITLE	Assistant Curator – First Nations (Affirmative Measures)
CLASSIFICATION	APS level 5
EMPLOYMENT TYPE	Non-Ongoing Specified Task
WORKING HOURS	Full-time or Part-time (flexible working arrangements available)
OFFICE ARRANGEMENT	On-site with work from home options available
SALARY	\$84,229 – \$91,808 pa +15.4% Superannuation
SECTION	Curatorial and Interpretation
TEAM	Research, Collections and Curatorial
ELIGIBILITY	<ul style="list-style-type: none"> • This vacancy is only available to Aboriginal and/or Torres Strait Islander people • Australian Citizenship • Baseline Security Clearance (after commencement)
CONTACT OFFICER	Lara Nicholls Phone: 02 6270 8146
OPENING DATE	Wednesday 1 October
CLOSING DATE	Monday 20 October 2025 11:59 pm
SPECIAL NOTE	<p>Affirmative measures</p> <p>The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the agency.</p>
	<p>These are non-ongoing Specified Task opportunities until the end of the centenary program in late 2027.</p> <p>Suitable candidates may be placed in a merit pool from this selection process, and the pool may be used to fill similar non-ongoing roles. Non-ongoing vacancies filled from a merit pool may be offered as a specified task.</p>

ABOUT US

The Museum of Australian Democracy (MoAD) at Old Parliament House is a contemporary museum located in a heritage-listed building that was home to Australia's Parliament from 1927 to 1988.

True to our building's original brief, we provide a 'people's place', where big ideas are explored.

We share the story of Australia's democracy through exhibitions, events and education programs, as well as through our rich online collection of stories, objects and resources.

At MoAD, we celebrate the Australian democratic journey. We seek to provoke thought and inspire conversation by sharing stories and objects that played a part in shaping the nation as it is today.

Careers at MoAD are varied, from human resource officers, exhibition curators, heritage officers and learning facilitators, to digital producers, finance officers and IT specialists. We are a small agency, working in a dynamic environment, sharing our democratic and political history in a heritage-listed building.

MoAD is an inclusive and rewarding workplace that values the contributions of all our staff. We encourage applications from First Nations Australians, people with a disability, culturally and linguistically diverse people and LGBTQIA+ people. We are committed to a safe and supportive workplace which includes flexible working practices. MoAD's commitment to reconciliation is expressed in the [MoAD Reconciliation Action Plan 2023-25](#).

MoAD employees are engaged under the [Public Service Act 1999](#) and are subject to the terms and conditions of employment in the [OPH Enterprise Agreement 2024-2027](#).

POSITION DETAILS

Old Parliament House is a heritage building located on a site of great historical significance for all Australians. To mark its centenary in 2027, MoAD is developing a suite of innovative programs including an important exhibition about First Nations Peoples' experience of democracy. This exhibition will support the sharing of First Nations histories and stories through their diverse voices.

Working in a small but dedicated team of curatorial staff under the guidance of the Senior Curator, Centenary Projects, and with the support of a First Nations Advisory Committee, the Assistant Curator will play a pivotal role in the development and delivery of this timely exhibition. You will be a skilled researcher who knows how to tell inspired stories which cross between politics, social history, cultural heritage, and the arts. The curatorial team are highly consultative and community-orientated so the Assistant Curator will enjoy working collaboratively with a wide range of people from all walks of life. You will have an aptitude for exhibitions and curatorship and appreciate the powerful way exhibitions can tell stories about the diverse experience of citizenship and democracy in Australia.

MoAD understands that First Nations candidates may have unique cultural and kinship responsibilities, therefore we provide a flexible working environment. This position may be held on a part-time or full-time basis and arrangements for working from home and/or remotely are possible.

ROLE RESPONSIBILITIES and DUTIES

Working with the Senior Curator, the APS 5 Assistant Curator will:

- Develop and deliver exhibition and interpretive content for onsite and online visitors.
- Carry out focused research using MoAD's collection, materials from other institutions, and input from stakeholders, including the public.
- Assess the provenance, cultural context and significance of objects that might be featured in MoAD exhibitions or added to the collection.
- Work collaboratively with internal teams and external contacts and professionally represent MoAD.
- Represent MoAD at a range of public forums and in the print, radio, television and online media.

OUR IDEAL CANDIDATE

The ideal candidates for these positions are storytellers who enjoy working with people, objects and places to create engaging experiences for onsite and online museum visitors.

The qualities that we are seeking for each position are outlined below:

- Tertiary qualifications and a strong interest in Australian social, political and democratic history, museum studies, or a related discipline are highly desirable.
- Experience working in a museum or gallery setting is highly desirable
- Excellent organisational skills and an ability to set and manage priorities and complete tasks in a timely and thorough manner.
- Demonstrated and well-developed communication skills.
- Demonstrated ability to work in a team and with different types of stakeholders.
- Ability to think creatively to solve problems, to be flexible in your approach and to deliver high quality work.
- Ability to support and provide advice and guidance to less experienced colleagues as required.
- Ability to use a range of applications including standard ICT tools – including Microsoft Word and Microsoft Outlook – and an ability and willingness to learn new software.

YOUR APPLICATION

Please provide a:

- concise statement of claims of no more than 2 pages which specifically addresses the key points listed under 'Or Ideal Candidate'. When framing your statement, please ensure you specifically demonstrate your skills, qualifications, experience and capabilities with examples from your work/life experience.
- Resume outlining your career history, qualifications and contact details for at least two recent referees (no more than 4 pages).
- coversheet from the [MoAD Website](#). Please note when you complete the coversheet, please indicate which role you are applying for.

MoAD accommodates requests for reasonable adjustment for people with disabilities to participate in an interview, including offering onsite tours to potential employees before their interviews to gauge any possible access barriers and to comfortably see staff spaces before committing to interview or the job position. Please indicate this in your cover sheet or contact the recruitment officer on 02 6270 8235 or 02 6270 8127.

ELIGIBILITY

To be eligible for this position at MoAD, applicants must:

- be an Australian Citizen; and
- be Aboriginal and/or Torres Strait Islander and provide evidence of Aboriginal or Torres Strait Islander status (further detail below).
- have a security clearance or be willing to undertake the process to obtain a baseline clearance (after commencement).
- be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service, if you are deemed to be the successful candidate.

Affirmative Measures: The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'.

This vacancy is only available to Aboriginal and/or Torres Strait Islander people Eligible applicants:

- are of Aboriginal and/or Torres Strait Islander descent; and
- identify as Aboriginal and/or Torres Strait Islander; and
- are accepted by their community as being Aboriginal and/or Torres Strait Islander.

Confirmation of Heritage: Who can provide a 'confirmation'?

A wide range of Aboriginal and Torres Strait Islander organisations and bodies can provide confirmation. This commonly includes, but is not limited to:

- Aboriginal and Torres Strait Islander Land Councils
- Aboriginal and Torres Strait Islander Corporations (Aboriginal and Torres Strait Islander Corporations can be incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*, the *Corporations Act 2001*, or other states and territory legislation)
- Aboriginal and Torres Strait Islander medical services.

Please visit Aboriginal and Torres Strait Islander Recruitment Guide | Australian Public Service Commission (<https://apsc.gov.au>) for more information or contact us to discuss this process and let us know how we can support you.

SUBMISSION OF APPLICATION

Your application should be submitted by the closing date to applications@moadoph.gov.au

For noting:

- Your application will be automatically acknowledged. If you do not receive an automated receipt, please contact 02 6270 8235 or 02 6270 8127 or email recruitment@moadoph.gov.au
- Applications received after closing will not be accepted unless a prior arrangement has been made with the contact officer